

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
JANUARY 23, 2013 @ 7:00 P.M.**

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The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Wednesday January 23, 2013 @ 7:00p.m.

**PRESENT:** Sean Maciborski Mayor  
Dennis Steil Deputy Mayor  
Kel Tetz Councillor  
Amanda Howell Chief Administrative Officer

**CALL TO ORDER:**

Mayor Maciborski called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA:**

**Motion 874/13**

Moved by Councillor Tetz to adopt the agenda as presented with the following additions and deletion:

**Additions**

- 9.6 Insurance Information
- 12.17 Motion to move funds to reserves

**Deletions**

- 12.5 Acceptance of the December financial statement

**CARRIED**

**MINUTES:**

**Motion 875/13**

Moved Mayor Maciborski that Heisler Village Council approve the December 12, 2012 Regular Council meeting minutes as presented.

**CARRIED**

**PUBLIC HEARING: NONE**

**DELEGATIONS: NONE**

**BYLAWS:**

**Bylaw #477-13, Municipal Historic Resource Designation Bylaw**

**Motion 876/13**

Moved by Mayor Maciborski that Heisler Village Council give **first** reading to Bylaw #477-13, Municipal Historic Resource Designation Bylaw.

**CARRIED**

**Motion 877/13**

Moved by Deputy Mayor Steil that Heisler Village Council give **second** reading to Bylaw #477-13, Municipal Historic Resource Designation Bylaw.

**CARRIED**

**Motion 878/13**

Moved by Councillor Tetz that Heisler Village Council proceed to **third and final** reading of Bylaw #477-13, Municipal Historic Resource Designation Bylaw.

**Motion 879/13**

Moved by Mayor Maciborski that Heisler Village Council by **unanimous consent** give third and final reading to Bylaw #477-13, Municipal Historic Resource Designation Bylaw.

**CARRIED**

**POLICIES: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

**Compensation Agreement between 1689492 Alberta INC. & Village of Heisler**

**Motion 880/13**

Moved by Mayor Maciborski that Heisler Village Council accept the Compensation Agreement with 1689492 Alberta INC. (Heisler Hotel owners) as presented.

**CARRIED**

**Drinking Water Safety Plans- Participate in facilitation or completion of plan**

**Motion 881/13**

Moved by Deputy Mayor Steil that Heisler Village Council accept quote #1 from Associated Engineering to facilitate the Drinking Water Safety Plan for the Village of Heisler in the amount of **\$11,980.00 plus GST** which will be split between 10 municipalities.

**CARRIED**

**Motion from Council - Networking Exercise**

**Motion 882/13**

Moved by Mayor Maciborski that Heisler Village Council decline participation in the Networking Exercise on April 8, 2013

**CARRIED**

**Motion from Council - Council Orientation**

**Motion 883/13**

Moved by Mayor Maciborski that if new members are elected Heisler Village Council will participate in the Council Orientation Evening on December 2, 2013 and the full day session on December 3, 2013.

**CARRIED**

**Motion from Council - Janitorial Services**

**Motion 884/13**

Moved by Deputy Mayor Steil that Heisler Village Council instruct CAO to advertise in the Village of Heisler February newsletter that the contracted janitorial services position is open to

applications.

**CARRIED**

**Motion from Council- Regional Municipal Service delivery**

**Motion 885/13**

Moved by Deputy Mayor Steil that Heisler Village Council not approve the recommendation from the Flagstaff Intermunicipal Partnership Committee to submit a grant application to Alberta Municipal Affairs through the Regional Collaboration Program for the purpose of exploring a regional approach to municipal service delivery.

**CARRIED**

**Heisler Insurance Coverage Information**

**Motion 886/13**

Moved by Mayor Maciborski that Heisler Village Council accept the Insurance Coverage Summary for information.

**CARRIED**

**COUNCILLOR REPORTS:**

Mayor Maciborski's written report- None

Mayor Maciborski's verbal report- Flagstaff Intermunicipal Partnership Committee- Jan 7/13  
CAC Meeting- January 8/13

Deputy Mayor Steil's written report- None

Deputy Mayor Steil's verbal report- None

Councillor Tetz's written report- Emergency Services Committee – January 21/13

Councillor Tetz's verbal report- Flagstaff Family and Community Services – January 9/13

Public Works Operating Report- December, 2012 – January, 2013

Bylaw Enforcement Report- December, 2012

**Motion 887/13**

Moved by Mayor Maciborski that Heisler Village Council accept the above written/verbal reports as information.

**CARRIED**

**CAO REPORT AND ACTION LIST:**

**Motion 888/13**

Moved by Councillor Tetz that Heisler Village Council accept the CAO action list and CAO written report from the December 12, 2012 Council meeting as information.

**CARRIED**

**FINANCIAL:**

**Cheque Register**

**Motion 889/13**

Moved by Mayor Maciborski that Heisler Village Council accept the December 1<sup>st</sup> – December 15<sup>th</sup>, 2012 cheque register #1465-#1485 in the amount of **\$11,100.84** as presented.

**CARRIED**

**Cheque Register**

**Motion 890/13**

Moved by Deputy Mayor Steil that Heisler Village Council accept the December 16<sup>th</sup> – December 31<sup>st</sup>, 2012 cheque register #1486-#1514 in the amount of **\$14,572.96** as presented.

**CARRIED**

**Cheque Register**

**Motion 891/13**

Moved by Deputy Mayor Steil that Heisler Village Council accept the January 1<sup>st</sup> – 15<sup>th</sup>, 2013 cheque register #1515-#1528 in the amount of **\$8,419.79** as presented.

**CARRIED**

**Acceptance of the November 2012 Financial Statement**

**Motion 892/13**

Moved by Mayor Maciborski that Heisler Village Council accept the balance shown on the November, 2012 bank statement as presented.

**CARRIED**

**Petty Cash Expenses**

**Motion 893/13**

Moved by Councillor Tetz that Heisler Village Council instruct CAO to pay the petty cash expenses for January, 2013 in the amount of **\$35.28**.

**CARRIED**

**Village of Heisler 2013 Capital & Operating Budget**

**Motion 894/13**

Moved by Mayor Maciborski that Heisler Village Council pass the Village of Heisler 2013 Capital/Operating Budget as presented.

**CARRIED**

**Fire Chief – Joe Martz Expenses**

**Motion 895/13**

Moved by Deputy Mayor Steil that Heisler Village Council instruct CAO to pay Joe Martz's expenses for 2012 in the amount of **\$1,580.00**.

**CARRIED**

**Deputy Fire Chief – Mickey Heisler Expenses**

**Motion 896/13**

Moved by Mayor Maciborski that Heisler Village Council instruct CAO to pay Mickey Heisler's expenses for 2012 in the amount of **\$477.00**.

**CARRIED**

**Parkland Library Representative – Janet Sunderman Expenses**

**Motion 897/13**

Moved by Councillor Tetz that Heisler Village Council instruct CAO to pay Janet Sunderman's expenses for 2012 in the amount of **\$204.00**.

**CARRIED**

**Letter from Scotia Bank, Royal Bank & First National LLP – Direct Deposit of tax payments**

**Motion 898/13**

Moved by Mayor Maciborski that Heisler Village Council accept letters from Scotia Bank, Royal Bank and First National LLP as information.

**CARRIED**

**Letter from Alberta Capital Finance Authority – Estimate for Capital Requirements**

**Motion 899/13**

Moved by Deputy Mayor Steil that Heisler Village Council accept letter from Alberta Capital Finance Authority as information.

**CARRIED**

**Flagstaff Regional Housing Group (The Bethany Group) 2013 Requisition**

**Motion 900/13**

Moved by Mayor Maciborski that Heisler Village Council accept the requisition of **\$1,475.00** for 2013 from Flagstaff Regional Housing Group (The Bethany Group) for Lodging and Senior's Self-Contained Housing programs.

**CARRIED**

**Motion from Council – Transfer funds to Fire Reserves & Quote from Heritage Heating**

**Motion 901/13**

Moved by Deputy Mayor Steil that Heisler Village Council instruct CAO to place **\$2,500.00** into fire reserves which were established in 2012 for the purchase of a new furnace for the Heisler Fire Hall.

**CARRIED**

**Quote from Heritage Heating – Furnace for Heisler Fire Hall**

**Motion 902/13**

Moved by Mayor Maciborski that Heisler Village Council table the quote from Heritage Heating until the next meeting. CAO will attain an additional quote for price comparison.

**CARRIED**

**Motion from Council – Transfer funds to Recreation Reserves**

**Motion 903/13**

Moved by Councillor Tetz that Heisler Village Council instruct CAO to place **\$2,641.20** (\$1,000 from ATCO Electric for the future playground and \$1641.20 from Flagstaff County for 2012 recreation grant) which were funds established in 2012 into recreation and parks reserves for future recreation and playground projects.

**CARRIED**

**CORRESPONDENCE:**

13.1- Letter from ATCO Electric – Eastern Alberta Transmission Line

13.2- Letter from Flagstaff's Initiative to Relationship & Spousal Trauma

13.3- Alberta Municipal Health & Safety Association – December/12 newsletter

13.4- Email from AMSC- Update to 2013 benefits

13.5- Letter from Envirotac

13.6- Letter from Leon Benoit

13.7- Alberta Municipal Health & Safety Association – January/13 newsletter

13.8- Heisler's Crime Coverage Information – Loss inside premises

**Motion 904/13**

Moved by Deputy Mayor Steil that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.8 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

**CARRIED**

**IN CAMERA:**

**Motion 905/13**

Moved by Mayor Maciborski to go In Camera to discuss personal and personnel items at 9:05 p.m.

**CARRIED**

**OUT OF CAMERA:**

**Motion 906/13**

Moved by Mayor Maciborski to go Out of Camera at 9:35 p.m.

**CARRIED**

**Acceptance of Employee Agreement with Public Works Foreman, Calvin MacAhonic**

**Motion 907/13**

Moved by Councillor Tetz that Heisler Village Council accept the Employee Agreement with Public Works Foreman, Calvin MacAhonic as presented.

**CARRIED**

**Email from Roll #46**

**Motion 908/13**

Moved by Mayor Maciborski that Heisler Village Council accept the email from Roll #46 as information.

**CARRIED**

**Utility Account #178000**

**Motion 909/13**

Moved by Deputy Mayor Steil that Heisler Village Council instruct CAO to write a letter to the owner of utility account #178000 to inform them that their sewer services will be disconnected as of May, 2013 due to non-payment of utilities.

**DATE OF NEXT REGULAR COUNCIL MEETING:**

February 20, 2013 at 7:00pm

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Maciborski adjourned the meeting at 10:10 p.m.

X

Sean Maciborski  
Mayor

X

Amanda Howell  
CAO

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